



ZENITH BANK (GHANA) LIMITED

SUPPLEMENTARY INFORMATION UPDATE FORM: INDIVIDUAL ACCOUNT

Dear Valued Customer, we would be most grateful if you would take a little time to provide us with the requested supplementary information to enable us update our records in accordance with additional requirements specified by the Central Bank. Your cooperation is greatly appreciated!

Personal & Employment Details

Account Number:

Surname: _____ First Name: _____ Other Names: _____

Date of Birth: _____ Place of Birth: _____ Sex: Male Female

Marital Status: _____ Maiden Name (if applicable): _____ Mother's Maiden Name: _____

Spouse's Name: _____ Spouse's Occupation: _____

Hometown: _____ Citizenship: _____ Alternative Citizenship (if applicable): _____

Telephone(s): _____ Email Address: _____

Residential Address in Ghana & GPS Address: _____ City: _____

Permanent Residential Address (if different from above): _____

Country of Origin: _____ Nature of Business/Occupation: _____

Identification Type

- International Passport
- ECOWAS card

ID Number: _____
 Issue Date: _____
 Expiry Date: _____
 Country of Issue: _____

Residence Permit # (if applicable): _____
 Issue Date: _____
 Expiry Date: _____

Employment Type

- Employed
- Self-employed
- Unemployed
- Retired
- Student

Monthly Income/Allowance

- < GHS1,000.00
- GHS1,001.00 - GHS5,000.00
- GHS5,001.00 - 10,000.00
- > GHS10,000.00

Employer's Name: _____
 Employer's Address: _____
 Length of time with current employer: _____

Account Specifications

Purpose of Account

- Salary Processing
- Business/Transactional
- Savings & Investment
- Conduct Single Transaction
- Other (please specify) _____
- Access to Banking Services
- Security/Safe Keeping
- Receipt of Inflows for Personal Upkeep

Source of Funds

- Salary
- Rental Income
- Personal Savings
- Family & Friends
- Other (please specify)
- Dividends
- Commissions
- Business Proceeds

Transaction Types	Anticipated No. of Transactions	Anticipated Amount
Deposits	0 - 10 [] 11 - 25 [] 26 - 50 [] above 50 []	0-2,000 [] 2,001 - 10,000 [] 10,001 - 20,000 [] above 20,000 []
Withdrawals	0 - 10 [] 11 - 25 [] 26 - 50 [] above 50 []	0-2,000 [] 2,001 - 10,000 [] 10,001 - 20,000 [] above 20,000 []

Beneficial Ownership - complete a Beneficial Ownership form for each relevant third party

- I am the beneficial owner of the funds in the account
- I am holding the funds in the account on behalf of a third party
- I am holding the funds in the account on behalf of more than one third party

Beneficial owner means a natural person(s) who ultimately owns or controls a customer and relevant third parties.



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Other Information

Accounts held with Other Banks (Including Zenith Bank)

Bank/Branch:	Account Name/Account Number:
Bank/Branch:	Account Name/Account Number:

Related Business

Account Name:	Account Number:	Nature of Relationship:
Account Name:	Account Number:	Nature of Relationship:

Next of Kin

Full Name:	Nature of Relationship:	Gender:
Residential Address:	Telephone Number:	

Politically Exposed Persons (PEPs)

Are you or any of the beneficial owners of this account a PEP or closely associated with a PEP?

Please provide name(s) and designation(s) of each PEP: _____

Politically Exposed Persons (PEPs) are individuals who are or have been entrusted with prominent public functions both in Ghana and foreign countries and those associated with them.

DECLARATION OF TAX RESIDENCY (Tick as applicable)

I hereby confirm that I am not, for tax purposes, resident in any other county aside from Ghana.

I hereby confirm that I am, for tax purposes, resident in the following countries (indicate the tax reference number type and number applicable in each country)

Country/Countries of Tax Residency	Tax Reference Number Type	Tax Reference Number

Please indicate 'not applicable' if jurisdiction does not issue or you are unable to procure a tax reference number or functional equivalent. If applicable, please specify the reason for non-availability of a tax reference number: _____

I declare that the information provided regarding my tax residency is, to the best of my knowledge and belief, accurate and complete. I undertake to advise Zenith Bank (Ghana) Limited promptly and provide an update within 30 days where any change in circumstances occurs which causes any of the information contained in this declaration of tax residency to be inaccurate or incomplete. Where legally obliged to do so, I hereby consent to the recipient sharing this information with the relevant tax information authorities. I acknowledge that it is an offence to make a self-certification that is false in a material particular.

Authorised Signatory	Signature	Date
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FOR BANK USE ONLY

Indicate customers Risk Score and FATCA Status

<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
<input type="checkbox"/> US Person	<input type="checkbox"/> Non US Person	<input type="checkbox"/> Recalcitrant		

Documents Obtained

<input type="checkbox"/> ECOWAS Card/International Passport	<input type="checkbox"/> Directional Map
<input type="checkbox"/> Non Citizen Ghana Card (where applicable)	<input type="checkbox"/> Utility Bill (where applicable)
<input type="checkbox"/> Work Permit (where applicable)	<input type="checkbox"/> Enhanced Due Diligence form (where applicable)
<input type="checkbox"/> Residence Permit (where applicable)	

Checked and Processed by (Name & Signature of CSU Officer)

Relationship Manager (Name & Signature)